



CFYHA Board of Directors Meeting

Meeting Minutes

March 13, 2024

I. Called to Order

Kelly O'Connell called to order the Board of Directors meeting of the Cape Fear Youth Hockey Association at 18:02 at Cleland Ice Rink.

II. Attendees

The following board members were present: President Aaron Stubenvoll (late), Vice President Jasen Rintala (late), Secretary Kelly O'Connell, Hockey Ops Director Jason McPhee, and Webmaster Kristin Robichaux. Also present were the newly elected President Brian Taptick, RHD Jackie Epstein, and Treasurer Nicole Wasierski.

III. Agenda

- a. Spring Hockey - Jason McPhee said coaches are still needed, especially for 12/14U. The new board will want to decide if they want to keep the "advanced" Spring Hockey session based on registration numbers.
- b. Cleland Ice Rink closure - Jason McPhee spoke to Col. Wilcox, he said the repair should take place July to September depending on when the equipment arrives. Jason McPhee, Kelly, Kristin, Tim, and Brian Taptick had a conference call with the Crown, they are willing to work with us to provide ice in case Cleland is closed longer than expected. There will be another conference call in the near future.
- c. Nicole logged into the Treasurer email and QuickBooks. She started working on getting things entered into QuickBooks correctly.
- d. Jasen stated that the last 3-year taxes should be done by the end of March.
- e. Jasen stated that all the reimbursements that needed to be mailed were mailed.
- f. Aaron will send out the agenda and the link ASAP for the virtual Spring Membership Meeting on March 23 at 11:00 am.
- g. Kelly brought up the unauthorized reimbursement the former treasure made to herself for her son's season due to several unrelated to hockey injuries for \$1,222 and the reimbursement she made to herself for two coaching certifications that were denied in October 2018 for a total of \$290. It was originally agreed that she would be reimbursed

for the last two weeks of the season since it was requested her son not return. Aaron will write a memorandum to add to the Cape Fear files detailing the situation.

- h. Outgoing members of the board will hand over their accounts and update the new board members over the next few weeks.

IV. Motions

- a. Aaron made motion to let the former treasurer keep the total of \$1512, as she resigned and her child was not permitted to come back for the last 2 weeks of the season. 2nd By Jasen.

3 YES – Aaron, Jasen, and Tim

1 NO – Kelly

Motion PASSED

V. Adjournment

Aaron adjourned the meeting at 19:30.

Respectfully submitted by:

Adopted by the board in meeting
of _____

Kelly O’Connell
Secretary

Aaron Stubenvoll
President