



CFYHA Board of Directors meeting

Meeting Minutes

August 8, 2023

- I. Called to Order  
Aaron Stubenvoll called to order a Board of Directors meeting of the Cape Fear Youth Hockey Association at 20:06 via Google Meet.
- II. Attendees  
The following board members were present: President Aaron Stubenvoll, Vice President Jasen Rintala, Treasurer Lisa DiRusso, RHD Tim Wood, Marketing Advisor DeShell Kalmes, Registrar Morgan Koskinen, Hockey Operations Director Jason McPhee, and Webmaster Kristin Robichaux.
- III. Approval of Previous Minutes  
Aaron asked if there were any questions on the previous minutes. No questions. Minutes were approved.
- IV. Agenda
  - a. Still looking for LTP and 8U head coaches.
  - b. Discussed proposed LTP schedule. Morgan will send out a revised draft with the first LTP practice starting the first week of September.
  - c. USA Hockey board member certifications need to be sent to Morgan.
  - d. Fall membership meeting to be held on 9/16 at 10:30 am. Jason McPhee will book additional ice time to cover the length of the meeting.
  - e. Locker room policy was discussed. Locker room monitoring is not optional. Programs and teams need to manage locker room monitors any time locker rooms will be used.
  - f. Discussed volunteer incentives.
  - g. Google phone line will be maintained to keep a business line in service.
  - h. Jasen will send Lisa the contact information for the TRP Sumner accounting firm to begin looking at accounts for audit and taxes. We also need to submit for NC non profit status.
  - i. Jasen and/or Kelly to be added to the bank account as joint signers with Lisa.
  - j. Prorated registration amounts for players who are PCSing in/out of Fort Liberty are allowed for this season without additional approval.

- k. DeShell will look into ordering updated marketing materials. Mockups are to be approved by the board before ordering.

V. Motions

- a. Tim made a motion to approve recreational jerseys: 1) 8U scrimmage jerseys - 6 colors, 13 of each color, with updated Iron Mike logo on front and numbers on back. 2) 10-14U game jerseys - home and away jersey color/pattern previously approved by Tim, with updated Iron Mike logo on front, names and numbers on the back, numbers on sleeves, with matching stripe pattern.

2<sup>nd</sup> by Aaron      4 – Yes 0 – No      PASSED

- b. Lisa made a motion to approve the purchase of 90 reversible jerseys paid for by the association that will be collected back at the end of the season to be used by travel and recreational players 10-14U.

2<sup>nd</sup> by Tim      4 – Yes 0 – No      PASSED

VI. Adjournment

Aaron adjourned the meeting at 21:22.

Respectfully submitted by:

Adopted by the board in meeting  
of \_\_\_\_\_

\_\_\_\_\_  
Morgan Koskinen  
Registrar

\_\_\_\_\_  
Aaron Stubenvoll  
President