



**CFYHA Board of Directors Meeting
Meeting Minutes**

January 10, 2022

I. CALL TO ORDER

Chris Boss called to order a Board of Directors Meeting of the Cape Fear Youth Hockey Association at 5:23 pm on 01/10/2022 at the Cleland Ice Rink.

II. ATTENDEES

The following board members were present: President Chris Boss, Vice President Shanelle Harris, Secretary Morgan Koskinen, Travel Hockey Coordinator Jason Burgess, Recreational Hockey Coordinator Jasen Rintala, Marketing Advisor Katie Burgess, and Treasurer Amanda Bertsch (arrived later).

III. APPROVAL OF PREVIOUS MINUTES

Chris Boss distributed the minutes of December 8, 2021. The minutes were approved as distributed and signed.

IV. AGENDA ITEMS

- a) Current season rec team registrations
 - i) Currently at almost forty 10/12/14U with teams sometimes sharing half ice. It is not sustainable to add additional players at this time.
- b) Spring Hockey
 - i) Send out a survey to see how many current players would be interested in signing up for spring hockey.
 - ii) Open registration this Friday, January 14, 2022.

- iii) Goal for practice schedule: Monday, March 28 - Sunday, May 22, 2022. One night of practice and one 3v3 game per week per age group (8U; 10-14U). Need at least 32 skaters.
- iv) Katie Burgess will make flyers for marketing distribution.
- c) Summer Camp
 - i) Send out a survey to see how many current players would be interested in signing up for summer camp.
 - ii) Open registration by Monday, January 31, 2022.
 - iii) Goal: Monday, July 18 - Friday, July 22, 2022. Drop off between 7:30 am - 8:00 am and pick up 3:00 - 3:30 pm. Camp would run from 8:00 - 3:00 pm.
 - iv) Katie Burgess will make flyers for marketing distribution.
 - v) Revisit summer camp at the next meeting.

V. SEASON AAR

- a) THFF
 - i) Due to the grant we received we must host two more THFF events this fiscal year with a confirmation of dates sent no later than April 1, 2022.
 - ii) Will revisit at the next meeting to secure dates.
- b) Learn to Play
 - i) Will vote on season cost at the next meeting.
 - ii) Set up gear-fitting days before each LTP session starts. Will schedule date for LTP session 4 at the next meeting.
 - iii) Consider moving sessions one hour earlier to 7:45 - 8:45 am on Saturdays next year.
- c) 8U Rec and 8U Dev
 - i) Will vote on season costs at the next meeting.
 - ii) Open registration May 1, 2022
 - iii) May need additional coaching.

- d) 10/12/14U Rec
 - i) Will vote on season costs at the next meeting.
 - ii) Open registration May 1, 2022
 - iii) May need additional coaching.
 - iv) Clarify it is not a "house" league as the teams play regionally.
 - v) Look to schedule a single tournament near the end of the season.
- e) 10U Travel
 - i) Will vote on season costs at the next meeting.
 - ii) Open registration May 1, 2022
 - iii) Two try out sessions. First May 21 - May 22, 2022; second to be scheduled in August. Will consider keeping tryouts at \$50 with a \$250 team commitment to be voted on at the next meeting.
 - iv) Create metrics and document who was selected based on what criteria.
- f) Skills night
 - i) If considering next year the timeslot needs to be moved up to 6:00 - 7:00 pm or 7:00 - 8:00 pm.
- g) Ice time scheduling
 - i) Chris Boss will send general ice time requests to Cleland to possibly secure for next season.
- h) Coaching
 - i) Jason Burgess suggested hosting a coaching seminar this summer for new and returning coaches.
- i) Uniforms
 - i) Rec teams: hold jersey sizing day in the first few weeks of the season and keep sizing jerseys on hand for late registrations.
 - ii) Travel teams: make uniform orders part of registration.

- iii) Coach warm-ups: Add a Pure Hockey link the CFYHA website for coaches to order warm-ups. List instructions on how to send in receipt for reimbursement.
- j) SafeSport, background checks, CEP
 - (1) Clarify who needs what training on the CFYHA website, detail the process of submitting documentation, how to submit documentation for reimbursement, and timeline to expect a response.
- ii) Bylaws
 - (1) Shanelle Harris proposed combining the director of hockey operations and coaching director duties into one position. The board discussed combining the positions but it was not brought to the floor for a vote.
- iii) Newly elected and appointed board
 - (1) Organize e-mails and google drives to the best of your ability.
 - (2) Create a continuity book or binder to give to the next person.
 - (3) Be available for hand-off.

VI. OLD BUSINESS

- a) Covid-19 policy and mask mandates
 - i) Chris Boss has submitted a mask mandate exception for players on the ice at Cleland Ice Rink. Chris Boss followed up with Fort Bragg MWR Recreation Coordinator James Day who said the exception has not moved as quickly as planned due to the holidays.
 - ii) The Board of Directors will release new CDC Covid guidelines in the January 2022 newsletter and post new guidelines on the CFYHA website.
- b) 10/12U DC Tournament
 - i) Will readdress when Scheduler Ashley Trujillo is present.
- c) Late spring tournament
 - i) Jason Burgess reiterated details of the spring tournament he proposed to include age divisions and cost per player.

- ii) Jason Burgess expects the tournament to cost \$1,100 plus practice ice time which would be covered in full by tournament fees collected.
- iii) At least 10 players and a goalie for each team.
- iv) Teams would be rostered as a tournament team which would not redline players with current organizations.


VII. MOTIONS

- a) Shanelle Harris called for a motion, and was seconded by Jasen Rintala, to close all Rec team registrations for the 2021-2022 season due to capacity. The motion carried with all in favor.
- b) Jasen Burgess called for a motion, and was seconded by Shanelle Harris, to create a 12/14/16U tournament to be held in March, 2022. The motion carried with all in favor.
- c) Shanelle Harris called for a motion, and was seconded by Morgan Koskinen, to make the President a voting member. The motion carried with all in favor to place the item on the voting ballot.


VIII. ADJOURNMENT

Chris Boss adjourned the meeting at 9:20 pm.

Respectfully submitted by:


Morgan Koskinen
Secretary

Adopted by the Board in the meeting
of 26 Jun 2022
(date of meeting)


Christopher Boss
President

- ii) James Burgess called for a motion and was seconded by James Wright to close all the doors in the hall for ventilation to the hall, the doors were closed and the doors were closed to the hall for ventilation to the hall.
- iii) At least 10 players and a number of other people were present.
- iv) James would be called for a motion and was seconded by James Wright to close all the doors in the hall for ventilation to the hall, the doors were closed and the doors were closed to the hall for ventilation to the hall.

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